

Eligibility, Entitlement, Enrolment

GP CME Conference 08 June 2012



Context

- Enrolment Requirements
 - *referenced document to PHO Agreement*
 - *negotiated through PSAAP*
 - *basis for PHO funding*

History

- PSAAP working group to review requirements
- Moratorium on extrapolation of invalid enrolments Mar 2010 – Feb 2011
 - *no form and/or no signature*
- Enrolment Requirements for Providers and PHOs published May 2011

Enrolment Requirements V3

- PSAAP working party (standardisation)
- Published May 2011
- Joint enrolment with practice and PHO
- Future intentions:
 - *enrolment at birth*
 - *lifelong enrolment*
 - *real time enrolment*

Enrolment Requirements V3

- Mandatory minimum dataset
- Ethnicity Data Protocols for H&D sector
- Health Information Privacy statement
- Eligibility (*as defined in Eligibility Direction 2011*)
- Entitlement

Eligibility

- MoH/DHBs proposed “requirement” to sight proof of eligibility
- Negotiated position is recommendation
- Patient declaration around eligibility
- Moratorium in place until new Health Identity platform is in place

Entitlement

- ✓ Is eligible
- ✓ Currently residing in NZ
 - *defined as intending to reside in NZ for at least 183 days in the next 12 months*
- ✓ Wishes to use practice as ongoing provider of FLS
 - New dispute process (Enrolment Appeal Office)
 - Provider responsibility to dis-enrol where there is notification of non-entitlement

Enrolment

- Enrolment Form (*standard template available*)
 - ✓ *Mandatory minimum dataset*
 - ✓ *Eligibility criteria*
 - ✓ *Entitlement*
 - ✓ *PHO information*
 - ✓ *Health Information Privacy Statement*
 - ✓ *Signed and dated*

Enrolment Records

- Enrolment Forms must be kept for 7 years
- Ditto for dis-enrolment records
- Scanned Enrolment Forms OK
- Must be able to produce signed and dated forms (paper or scanned) in event of audit
- No form or form without signature is deemed invalid and subject to extrapolation and claw back of all related PHO funding

Confirmation of Enrolment

- 3 year maximum without FLS consultation
- MoH/DHBs consider best practice is to obtain signed form for confirmation of enrolment
- “auditable contact” now accepted eg. phone
 - *Must record in patient record with date and person*
 - Update Date of Confirmation of Enrolment in PMS
- Original signed enrolment form must be retained

Enrolment of Dependents

- Authorised representatives may enroll dependents
- Recommend each child has own enrolment form
- When child reaches 16 years no need to complete and sign a new form if they remain with the same provider of FLS

Future Enrolment

- National eEnrolment System
 - *Integrated into PMS*
 - *Auto-validation of Identity (NHI), residential address (eMAS) and eligibility*
 - *Patient web portal (with digital signature)*
 - *Real time enrolment*
 - *Trigger GP2GP request?*
 - *DHB look-up for enrolled provider/practice/PHO*